

GOVERNMENT OF ASSAM  
PANCHAYAT AND RURAL DEVELOPMENT DEPARTMENT  
DISPUR ::::::: GUWAHATI-6

No. PDA 142/2010/Pt-IV/14

Dated Dispur the 8<sup>th</sup> March, 2011.

From : Ms. Archana Varma, IAS,  
Commissioner & Secretary to the Government of Assam,  
Panchayat and Rural Development Department,  
Dispur, Guwahati-6.

To : The Commissioner,  
Panchayat & Rural Development  
Juripar, Panjabari, Ghy-37

Subject : General guidelines for utilization of fund under the award of 13<sup>th</sup>  
Finance Commission.

Sir,

In inviting a reference to the subject cited above, I am directed to enclose herewith the general guidelines for utilization of fund under the award of 13<sup>th</sup> Finance Commission in addition to the guidelines for release and utilization of grants recommended by the 13<sup>th</sup> Finance Commission for PRIs issued by Govt. of India. These guidelines are to be followed scrupulously at the time of utilization of the above fund and may be sent to the Chief Executive Officers of Zilla Parishads.

Yours faithfully

Encl.: As stated above.

Sd/ A.Varma  
Commissioner & Secretary to the Govt. of Assam  
Panchayat & Rural Dev. Department

Memo No. PDA 142/2010/Pt-IV/14-A

Dated Dispur the 8<sup>th</sup> March, 2011

Copy to:-

- 1) Joint Director, Finance (EA) Deptt in response to their letter No. FEA(SFC)165/2010/78 dtd. 23.02.2011.
- 2) Chief Executive Officer, \_\_\_\_\_ Zilla Parishad.
- 3) S.O. to Chief Secretary, Assam
- 4) OSD to Hon'ble Minister, P&RD as approved.

By Order etc.

Deputy Secretary to the Govt. of Assam  
Panchayat & Rural Dev. Department

R.O. (MS)  
10/3/11

For 8/3/11

745  
15/3/11

**General guidelines for utilization of fund under the award of  
Thirteenth Finance Commission**

Besides observing the guidelines for release and utilization of grants recommended by the Thirteenth Finance Commission for PRIs and contained in the guidelines of Finance Department while issuing of sanction, the following guidelines are issued for utilization of fund under Thirteenth Finance Commission.

1. Fund of Thirteenth Finance Commission cannot be utilised for payment of wages of any adhoc /casual appointed personnel.
2. Non-productive assets like welcome gates, erection of memorial etc. and other such non-productive activities should not be taken up.
3. Schemes of religious nature shall not be taken up.
4. First charge of funds shall be for database maintenance and maintenance of accounts.
5. Schemes should generally be to provide core services like drinking water, sewerage, solid waste management etc. at acceptable levels of service as per recommendations of 13<sup>th</sup> Finance Commission.
6. The schemes shall need to be approved by the respective body i.e. GP/AP/ZP within their respective allotment of fund. All such schemes for the district shall be forwarded alongwith the local bodies resolution and shall be compiled by the ZP for onward submission for record purpose to Commissioner, Panchayat & Rural Development.
7. Schematic implementation shall only start after submission of shelf of schemes by the respective authorities.
8. All schemes shall have to have technical sanction obtained from competent authority. Purchase of materials shall be as per GFR and execution be according to usual Govt. procedures.
9. 6% administrative expenditure shall be admissible to meet the contingency charges in the execution of the scheme under Thirteenth Finance Commission.

